

# Workplace Health and Safety Policy

ServiceFM provides high-quality, integrated facility services to a broad range of industry sectors.

Our business model recognises that Everything's Connected, and we provide flexible, transparent, and scalable services to meet the needs of our clients in all regions of Australia.

This policy is intended to provide healthy and safe places of work as well as deliver the best health, safety, and wellbeing outcome for all our workers. We believe that safety must never be compromised and that our workers should always return home from work free from injury.

This policy applies to all ServiceFM workers, workplaces, and work activities.

ServiceFM is committed to providing and maintaining a healthy and safe workplace for all workers as well as clients, visitors, and members of the public. Hazards and risks to health and safety will be eliminated or minimised, as far as is reasonably practicable.

## To demonstrate our commitment ServiceFM will:

- Identify, assess, and control our risk through the application of simple and effective systems and eliminate hazards wherever possible
- Promote a safety-first attitude, where safety is everyone's responsibility
- Comply with all health and safety legislations, regulations, and Codes of Practice relevant to our business activities
- Consult and communicate with our workers to enhance our health and safety and ensure our they are informed of safety issues
- Establish measurable and meaningful workplace health and safety objectives, aimed at the elimination of work-related injury and illness
- Provide information, instruction, training, and supervision needed to make sure that all employees are safe from injury and risks to their health and safety
- Provide mechanisms for reporting incidents, accidents and dangerous occurrences and investigate incidents to prevent recurrence
- Support injured or ill employees return to work through appropriate injury management procedures
- Be proactive in our safety solutions to improve the health, safety, and wellbeing of our workers
- Maintain a management system that incorporates safety management in accordance with the requirements of AS/NZS 4801 and ISO 45001

A handwritten signature in black ink, appearing to read "James Pollock".

James Pollock – CEO

Date: 01/04/2021